# Clerks Report

# July 1st 2020

## Website

* 1. PH set up with new email address. Waiting for confirmation that other councillors have set up their new addresses before making this a live link on the website. This is good practice for GDPR reasons. Clerk is keeping the gmail account until such time that all other accounts are moved over and working. This will ensure that communication with the clerk is always available.

## Audit

* 1. All AGAR documents emailed to PKF Littlejohn for External Audit.
	2. Notice of public right to inspect accounts was put up on the noticeboard and added to the website on 13th June. Dates of inspection are 15th June to 24th July.

## Gas/Electricity Contracts

* 1. Direct Debits submitted. End of contract meter reading sent on 18th June 2020 to British Gas for the Cricket Pavilion.

## Handyman – Andy Gibbs

* 1. Speed sign on A413 – keys and charging units handed over, although the key to the box itself was broken and does not work. Email sent to Swarco asking for a new key (on its way) and for information on solar panel power (on its way once quote has been calculated).
	2. Toxacara Canis signs on playing fields – signs found! They were tucked behind some boarding.
	3. Window repair in Scout Hut – glass ready for collection to be passed to AG.
	4. Tree branch near speed sign to be removed by AG.
	5. Remove privet from treeline opposite Meadowbank to enable light from the streetlamp to be seen better.

## Cricket Pavilion

* 1. All repairs appear to have been completed to a good standard. Invoice for parts received.
	2. Shutter locks appear to have been glued shut to prevent locks being tampered with.

## Maids Moreton Parish Action Plan

* 1. Nothing to report.
1. **Covid 19 & Play Area**
	1. We have, from July 4th, the ability to open the play area in Maids Moreton. This comes with significant risk and responsibility to ensure the transfer of Covid 19 within the play area is minimalised. We do not have the resources to clean the park on a regular basis so I am going to put up notices in the play area with the following directives:
		1. Please maintain social distancing.
		2. Please wash hands regularly or use antibacterial hand wash.
		3. Do not eat whilst using the play equipment.
		4. Do not touch your face whilst using the play equipment.

I am also going to put up notices informing visitors that the play equipment is not washed, and individuals are responsible for ensuring children and those using the equipment follow the guidelines and use the equipment at their own risk.

## Outstanding Quotes:

* 1. Curb on 2nd Entrance to the Park - This work will be carried out soon by GM Services Ltd.
	2. Playing Fields Carpark pothole repairs – CJM Fencing. I have met with CJM Fencing and agreed 15 deep potholes that will be repaired. All other areas are not deemed to be deep enough to need repair at this time. Planned for Sept 2020.
	3. Remedial work to footpaths in park to be carried out by CJM Fencing. I have had a site meeting with CJM Fencing. Remedial works are to be completed Sept 2020 or before if possible.

## Councillor Training

* 1. There have been no new requests for Councillor Training.
	2. C Cumming booked onto Councillor Training for Town and Parish Councillors

## Existing Planning Awaiting Decision

|  |  |  |
| --- | --- | --- |
| **Application Number** | **Details** | **Progress** |
| ***19/04236/APP*** | ***Porte Bonheur Duck Lake Maids Moreton Buckinghamshire MK18 1RF****Demolition of garage and erection of two storey side extension and two storey front extension.**Commented – Objection* ***20/4/2020 Went to Appeal – waiting for result*** | *Appeal Awaiting Decision* |
| 20/00423/APP | **Meadow Bank Duck Lake Maids Moreton Buckinghamshire MK18 1RF**[Proposed conversion to form separate residential dwelling.](https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q58NN7CLI0Q00&prevPage=inTray)Commented:  | Awaiting Decision |

## Existing Planning – Decided

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| --- | --- | --- |
| **Application Number** | **Details** | **Progress** |
| **20/01133/APP** | **4 Manor Park Maids Moreton Buckinghamshire MK18 1QY** [Demolish existing attached garage. erection of two storey side, single storey front and rear extensions and drop kerb](https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?keyVal=Q80DR6CLJXB00&activeTab=summary) ***Commented: Supported.*** | Approved |

## Existing Planning – Long term

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| --- | --- | --- |
| **18/01385/AOP** | Possible update from **Land at Scotts Farm Close** | Information. |
| **16/00151/AOP** | Possible update from the Action Group and any other information regarding the **Land off** **Walnut Drive** Planning Application.S106 draft document commented on. | Information. |
| 20/00510/APP | **Land to the west of Moreton Road and Castlemilk**Erection of 130 dwellings, associated access and parking, landscaping and amenity space and the change of land from agriculture to use as sports pitches/recreational open space and informal open space.*Armstrong [for Bellway Homes Ltd. And Avenue Farms Ltd.]* | Awaiting Decision |

1. **Addendum - Late Invoices for Payment**

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| --- | --- | --- |
| **Date** | **Detail** | **Amount** |
| 9/6/2020 | GM Outdoor Services – Verge Cut | **£190.00** |
| 16/6/2020 | GM Outdoor Services – Playing Field Cut | **£110.00** |
| 23/6/2020 | GM Outdoor Services – Playing Field Cut | **£110.00** |

All received 28/6/2020